**Exit Interview Form**

**Your participation and feedback is valuable**

The purpose of conducting this interview is to get your candid feedback on work climate, existing systems, your stay at ValueLabs and other job related factors prevalent at ValueLabs. This will help us to understand current lacunae if any, identify future course of action for improving organizational culture, management practices, employment conditions and thus increasing the JOB SATISFACTION.

Your participation and feedback is valuable and important in helping us to achieve these goals. Your feedback is greatly appreciated.

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**\* Personal Details**

|  |  |
| --- | --- |
| Name:Vamshi Krishna Mada | Supervisor's Name: Kasi Movva |
| Emp ID:10299 | Current Designation: Technical Lead |
| Date of Joining(DD/MM/YY): 05/10/2017 | Last Project: Consumer Evaluation Systems, Inc |
| Contact Number: 9908372868 | Work Location: Clinet place |
| Personal Email ID: madavamshi@yahoo.co.uk | Tenure at ValueLabs:5 months |
| Gender: Male | Date of Separation(DD/MM/YY): 13/03/18 |
| Department: SD | Address: 2204, Vasavi Brindavanam, Sanathnagar, Hyderabad 500018 |
| Skill Set: .NET Technologies, Angular JS |

**\* Please rate the below appropriately**

|  |  |  |  |
| --- | --- | --- | --- |
| Pay |  | Technology Update |  |
| Transparency |  | Relationship with Manager |  |
| Peer Relationship |  | Opportunities for advancement |  |
| Convenient Location |  | Recognition of work |  |
| Work life balance |  | Work Environment |  |
| Benefits |  | Training/Learning opportunities |  |
| Meaningful work |  | Physical Infrastructure |  |
| Work Delegation |  |

**\* Primary reason for leaving ValueLabs, please select ONLY 2 of the following options.**

Pay dissatisfaction Health Issues

Conflict with Manager Workload

Retirement Further Education

Improper Work Delegation Pay and benefits dissatisfaction

Relocation Lack of Recognition for work

Work environment Conflict with peers

Lack of Advancement

Other (please specify) \_\_\_\_\_\_\_Offer in hand with better pay\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* Please share the feedback about your job**

|  |  |
| --- | --- |
| Job was challenging | Agree |
| There were sufficient opportunities for advancement | Disagree |
| Workload was manageable | Agree |
| Sufficient resources and staff were available | Disagree |
| Your colleagues listened and appreciated your suggestions | Disagree |
| Your skills were effectively used | Agree |
| You had access to adequate training and development programs | Disagree |

What are your suggestions for improvements about the job?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* Please share your feedback about your manager/supervisor**

|  |  |
| --- | --- |
| Clearly communicated expectations | Agree |
| Treated you fairly and respectfully | Agree |
| Was open to suggestions | Agree |
| Encouraged teamwork & cooperation | Agree |
| Resolved concerns promptly | Agree |
| Kept employees informed / encouraged transparency | Disagree |
| Recognized and acknowledged achievements | Agree |
| Offered and promoted ways to develop and coached appropriately | Disagree |
| Provided constructive feedback | Disagree |
| Maintained a professional relationship with you | Agree |

Your suggestions or improvements to your supervisor?

\_\_\_\_\_nothing specific\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* What makes your future opportunity more attractive than your current position? Please select ONLY 2.**

Pay Benefits

Onsite Opportunity Brand Name

Infrastructure Work Culture

Opportunities for career advancement Pay and Benefits

Convenient Location Brand Name and Work Culture

Infrastructure and Convenient Location

Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* Please rank the following appropriately**

|  |  |
| --- | --- |
| If a similar opportunity were available, would you stay |  |
| Would you like to refer Value Labs to Friends/Colleagues/Relatives |  |
| Can we contact you in the future for any open positions |  |

**\* What could company have done to prevent you from leaving?**

\_\_\_Offerd a good pay during and show the opportunity for career advancement\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* What advice would you give to the person who is taking over your responsibilities?**

\_\_Nothing specific\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* Your valuable suggestions for improvements?**

\_\_\_\_\_\_\_\_\_\_\_\_ Nothing specific \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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